

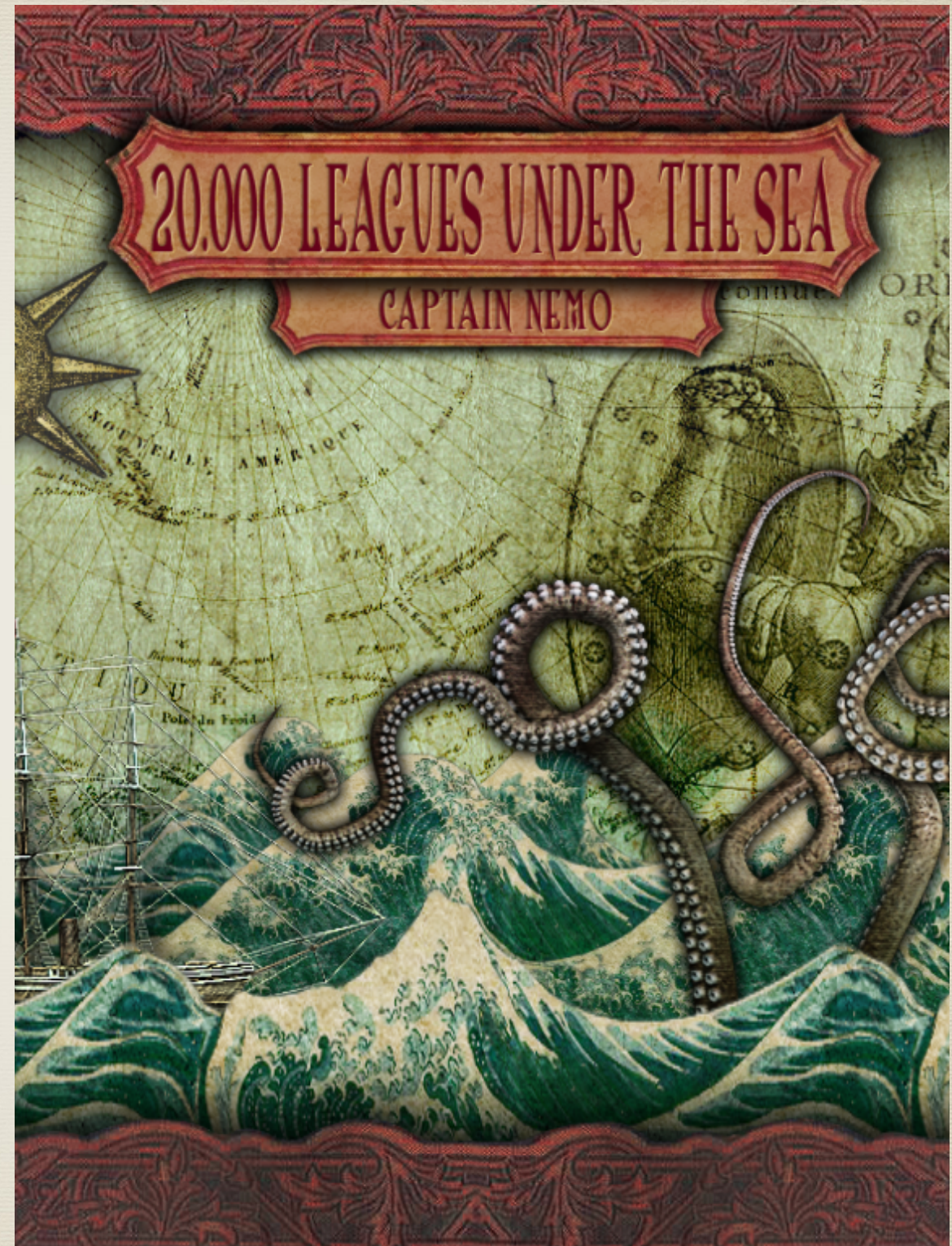


Collaborative Advising

Connect ★ Learn ★ Succeed

Advisement teams were tasked to find a way to assign each of our students an academic advisor.

With over 20,000 students per semester and only 10 full-time advisors, the numbers are overwhelming.



“How do we first understand our students, and then target our resources and our energies in ways that are likely to have the best possible impact on the largest number of students?”

–Kay McClenney

Our Best Solution Get *SMART*

- * **Strategically**
- * **Maximizing**
- * **Advisement**
- * **Resources *with***
- * **Technology**



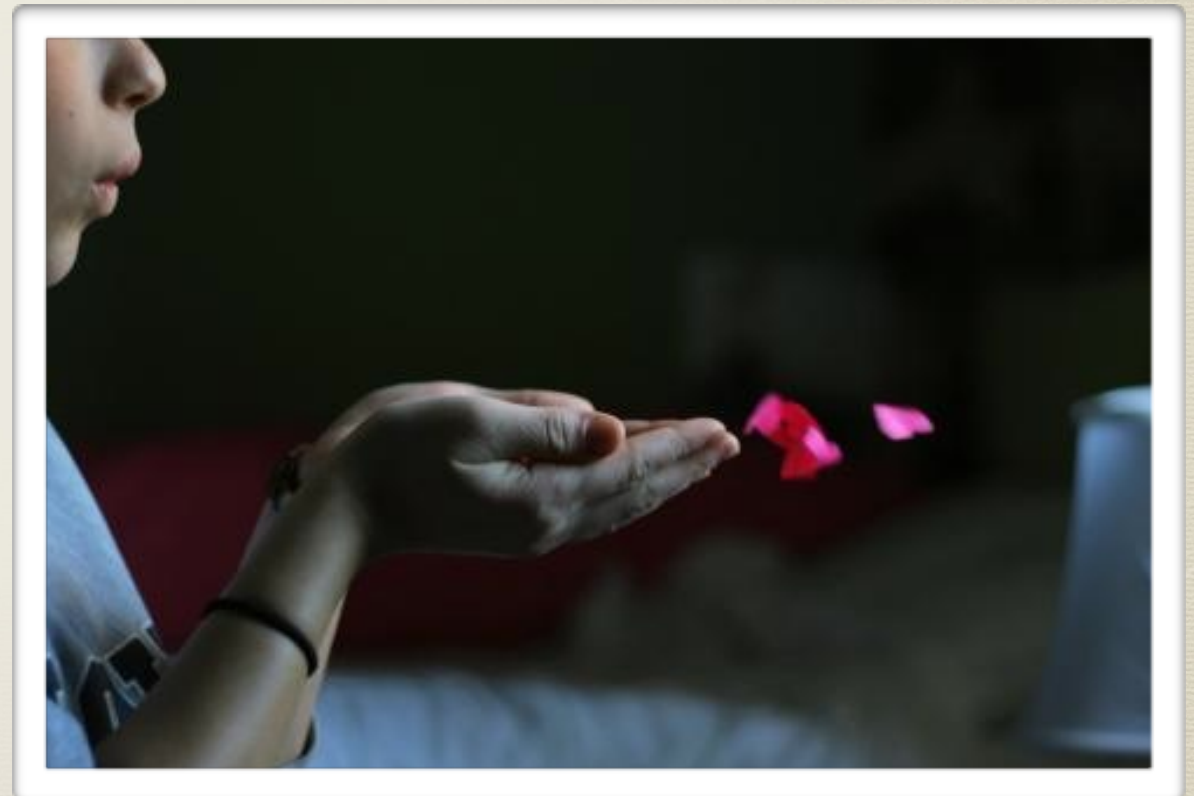
Bring Down the Numbers

In order to maintain a reasonable ratio (500:1)

of students to advisor, it will be essential to consistently refer special populations of students to their own advisors.

- Dual Enrollment, ACE +, Hoop of Learning, Special Admissions
- ESL – Credit or Non-Credit
- Gaucho Guide 101 – New to College
- Honors
- Music Majors
- Nursing
- Students declaring the North Campus or Communiversity as their primary site
- Veterans and/or using Veteran's Benefits for Educational Funding

New temporary and student employees must be found to support existing advising staff to make the numbers work.



Academic Advisement Clusters

- * Advisors and staff will be more accurate and effective specializing, yet part of a team for coverage when someone is out.
- * A sense of belonging and innovation will strengthen relationships between faculty, advisors, and students.
- * Students will learn sooner which program of study to choose and therefore be more successful completing educational goals.
- * Confusion and staffing issues minimized by scheduling first appointment to the cluster, then formalizing assigned advisor.

Use Technology to Streamline and Improve Processes

- * Develop “Who’s My Advisor?” application. Make it accessible on the web and Student Center.
- * Provide online advisement scheduling backed up by assistance in the Enrollment Center for students without internet.
- * Update the Advisement webpage.
- * Determine key measures to evaluate advising as well as student progress, then develop assessments to track during advisement visits.

Collaborative Advising

Aligned with Learning Centered Principles

Evaluation

- Evaluation guides every decision making process by asking the question, "How does this improve and support learning?"
- The evaluation culture assesses the effects of our actions to improve our decisions and accountability.
- We actively seek solutions and provide direction in a simple, efficient, inclusive, and forward-looking manner guided by the results.

Communication

- We communicate expectations required at all levels of the institution by choosing common vocabulary, clear language, and open dialogue.
- Expectations and roles/responsibilities of learners are straightforward and consistent.
- Understanding the perceived message is the responsibility of all communication participants.

Collaboration

- A shared vision for a learning and learner-centered college is cooperatively constructed by the institution, the community it serves, and the partners to whom the institution is accountable.
- Strong partnerships promote shared vision, strengthen efforts for learner success, and create innovation through multiple perspectives.
- Collaborative environments allow individuals to be influential at all levels including the classroom.

Responsibility

- Learners are responsible for their learning.
- Learning facilitators work to create physical, social, cultural, and academic learning settings that support success for all learners.
- We strive for sustainable learning environments and effective and efficient use of resources.
- Learners enhance their understanding of social and civic responsibility and adopt a global perspective.

Recommendations

- * Adopt Collaborative Advising.
- * Establish Academic Advising Clusters.
- * Recruit adjunct faculty to work as temporary workers to strengthen academic ties.
- * Hire a Senior Advisor to act as a resource, trainer, and support person.
- * Hire additional temporary and student workers as needed to maintain 500:1 ratio.
- * Recruit interns.
- * Negotiate advising space with academic units to provide additional space and accessibility to students.

Develop Application for Students to Find Advisor(s)

Who's My Advisor?

Glendale Community College supports students and the achievement of academic goals by providing designated academic advisors.

Connect with your advisor(s) for guidance on degrees and programs, as well as educational planning. Don't be afraid to share your goals and challenges with your advisor. He or she is there to help you succeed.

To find your academic advisor(s), please begin by checking all the boxes that describe you.

- I am a Veteran or a dependent using Veteran's funding.
- I am a Nursing student.
- I am in the Honors Program.
- This is my first time attending college.
- I am taking classes to learn English as a Second Language.
- I am going to study Music.
- I plan to be a K-12 teacher or an Education Major.
- I want to take classes at the Communiversity in Surprise.
- I want to take classes at the North Campus.
- None of the above describe me.

Who's My Advisor?

If a student selects the following:

- I am a Veteran or a dependent using Veteran's funding.
- I am in the Honors Program.
- I want to take classes at the North Campus.

Students will receive contacts and online scheduling information for all departments for follow up. We recommend students be assigned a primary advisor on their first visit to whomever they wish to see first.

- Veteran's Services Advisors
- Honors Advisors
- North Campus Advisors

Who's My Advisor?

Students who select “None of the above” will move to a second screen prompting them to choose an academic cluster.

Select the Academic Advising Cluster that best describes your academic interests.

Students who are not able to decide on a cluster will be referred to Career Counseling.

Follow the link to schedule an appointment with an academic advisor in your cluster, or see when walk-in or same day appointments are available. Students will be assigned an advisor at the time of their first visit.

Update our website to look more like [this](#).

Glendale Community College

Academic Advising

* Advisement Meetings

Advising meetings are scheduled for 30 minutes, and topics range from course selection and degree plan completion to career planning and personal development. College Advisors are able to connect students to all of the resources necessary for success in the College.

* Building a Relationship

All students are encouraged to meet with their advisors as frequently as necessary. Students who are experiencing particular academic or personal difficulties may request multiple meetings in one semester. To establish an effective advising relationship, advisors need to know their students well; the better a student knows his or her advisor, the easier it is to gauge how an advisor can be helpful.

* Changing Advisors

If a student feels that he or she does not have a productive relationship with his or her advisor, it is possible to request a change. To do this, the student must complete a petition. We expect first-semester students to give the relationship time to form and to wait until the second semester to make such a request. An effective and satisfying student-advisor relationship, after all, requires familiarity and patience.

* Goals of Academic Advising

The goal of academic advising is to help each student follow an individualized path through the curriculum, allowing that student to meet his or her personal, professional, and academic goals.

* Scheduling Advising Appointments

Appointments with your Academic Advisor can be scheduled anytime through our [online appointment scheduling system](#). Advising appointments are available weekdays only and must be scheduled no later than 3:00pm the previous business day.

* Advisor Directory

Photos and contact information





Academic Advising Clusters & Houses

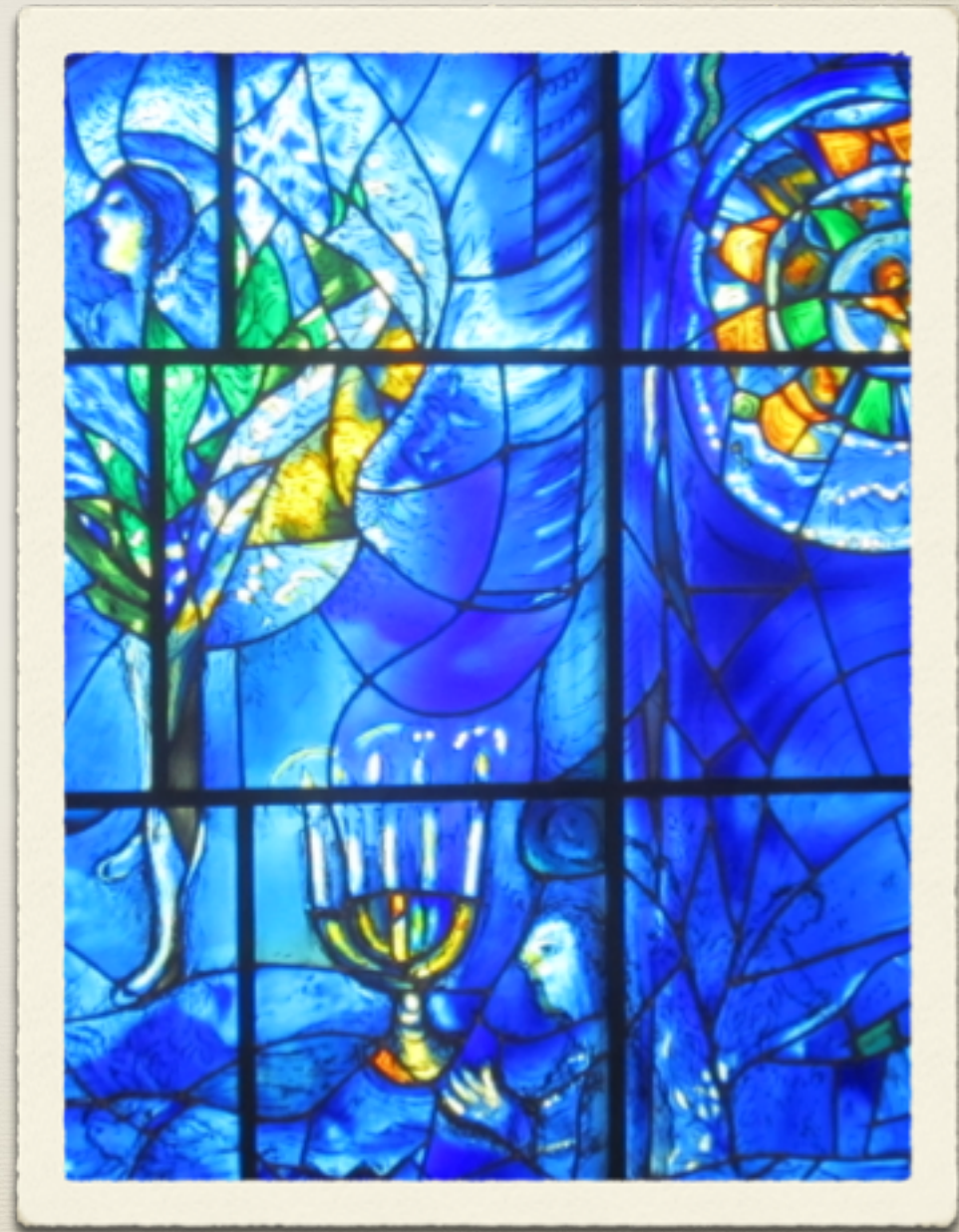
Engineering, Math, Technology & Physical Sciences Cluster

- * Exploratory
- * Engineering
- * Mathematics & Computer Science
- * Chemistry
- * Physical Sciences
- * Technology & Consumer Sciences
- * Transfer students to programs at other colleges



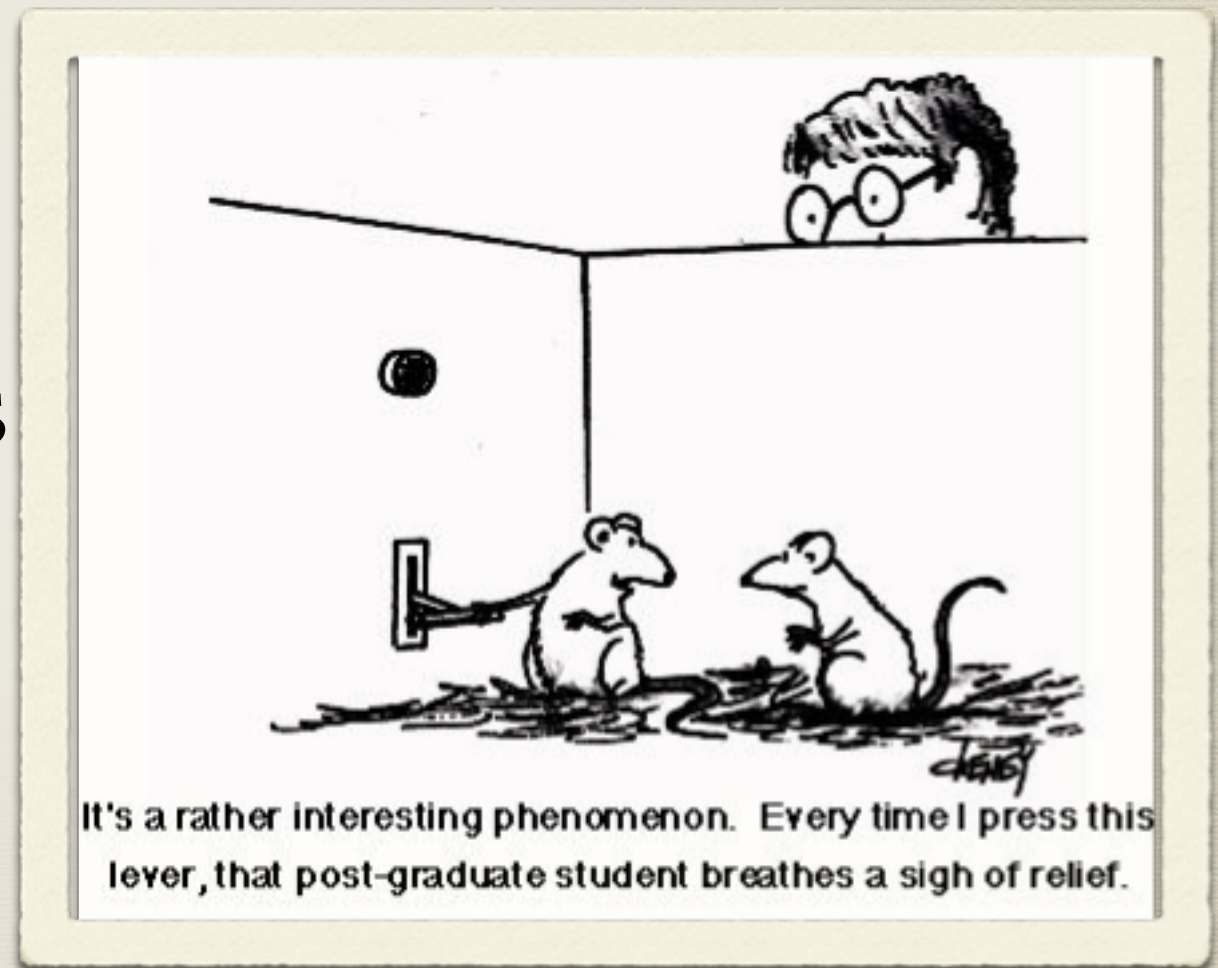
Arts, Humanities & Design Cluster

- *Exploratory
- *Art
- *English, Reading,
Journalism & Creative
Writing
- *Performing Arts
- *Philosophy & Religious
Studies
- *Transfer students to
programs at other colleges



Social & Behavior Sciences Cluster

- * Exploratory
- * Psychology
- * Public Safety Sciences
- * Social Sciences
- * Transfer students to programs at other colleges



Health & Life Sciences Cluster

- * Exploratory
- * Biology
- * Pre-Health Professional
- * Fitness & Wellness
- * Transfer students to
programs at other
colleges



Business, Information Technology & Communication Cluster

- * Exploratory
- * Business
- * Information Technology
- * Communication
- * World Languages
- * Transfer students to
programs at other
colleges



Each cluster will have three heritage “Houses”

Each cluster will have three social “houses” designed to bring elements of tradition, honor, and belonging to students, faculty, staff, and alumni.

Students and advising staff will be randomly assigned a house within each cluster. Houses will be carefully named after Glendale Community College faculty and staff, who over the past fifty years since the College was founded, left a legacy of distinguished service, integrity, and significant contribution to the campus community during their tenure. It is expected that each house will establish its own social events and scholarships for students.



Each advisor will choose three
Clusters and be randomly
assigned to three Houses.



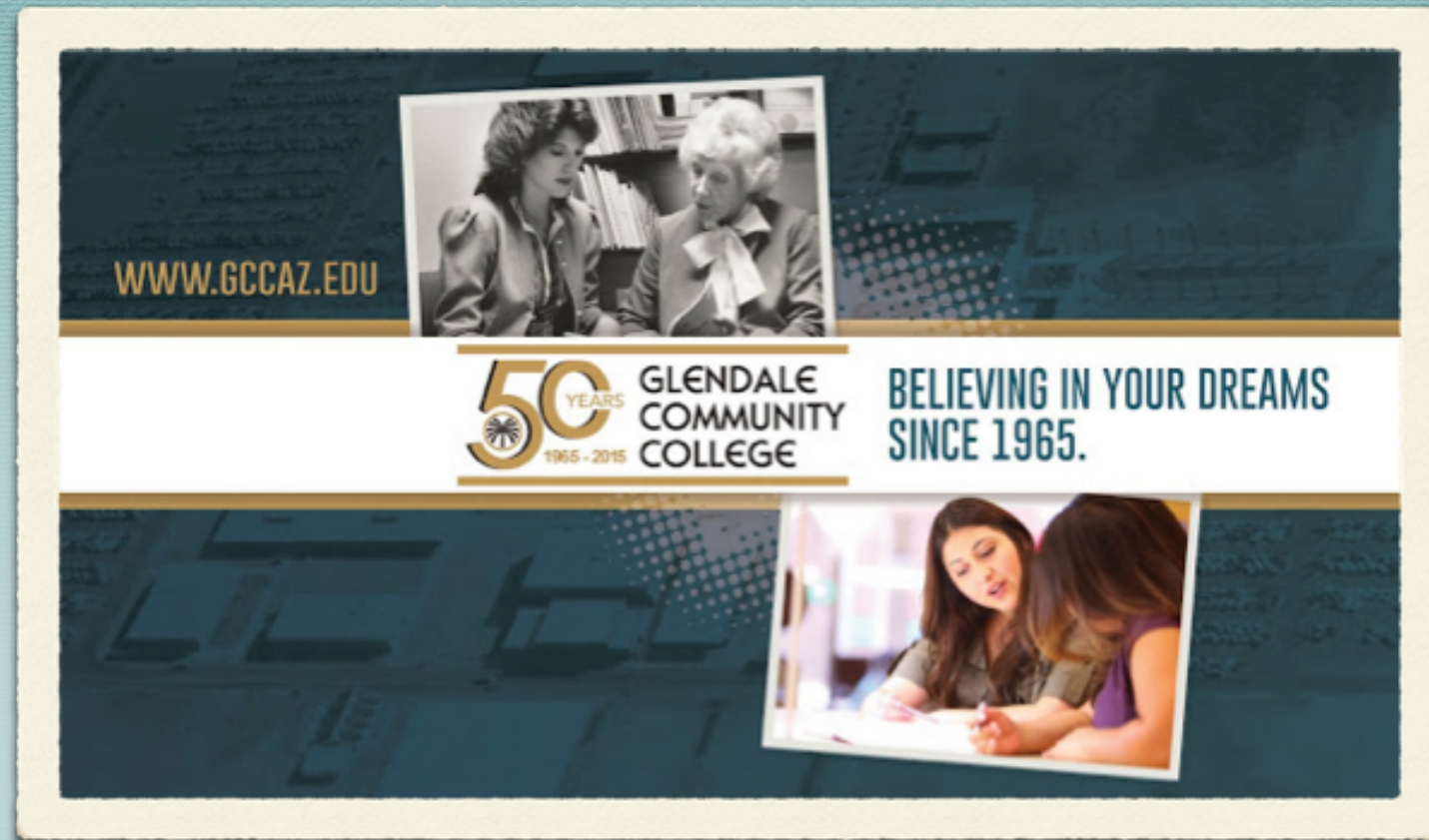
Each advisor and team member will
select three clusters:

- * Primary (up to 250 students),
- * Secondary (up to 150 students),
- * Tertiary (up to 100 students).

*Competing interests in clusters will be determined by seniority.
Therefore each cluster will have six of the ten current advisors at
some level.*

To encourage innovation, each advising team will collaborate and experiment with processes and systems within their academic cluster. In order to find optimal solutions for structuring and delivering advisement, teams will share ideas with other clusters on a regular basis to enhance best practices.





What Collaborative Advisement brings to the College

- Allows each student to have an assigned advisor.
- “Who’s My Advisor?” makes it easy for students to locate advisors, schedule appointments, and get assigned.
- Builds bridges between Student and Academic Affairs.
- Builds relationships between students and advisors.
- Creates a sense of place and belonging for everyone.
- Maximizes resources and technology to be more efficient and effective.
- Increases both the quality and quantity of advisement.
- Fosters innovation, collaboration, responsibility and communication.
- Helps advisors help students meet their goals.



The Collaborative Advising Get SMART Team



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Jack Becker

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JonNisha Cooper



Kristin Bennes

